

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

SEPTEMBER 6, 2022

Board members present: Chairman Laura Osiadacz and Vice-Chairman Cory Wright. Excused Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Administrative Supervisor; Emily Smith, Administrative Assistant; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Josh Fredrickson, Engineer; Candi Blackford, Chief Administrator; Chelsey Loeffers, Public Health Director; Neil Caulkins, Deputy Prosecutor; Jesse Cox, Environmental Health Supervisor; and 4 members of the public.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - N/A

PROCLAMATIONS

PROCLAMATION

CONSTITUTION & CITIZENSHIP DAY

COMMISSIONERS

Vice-Chairman Wright moved to approve a Proclamation declaring September 17, 2022, as Constitution Day and Citizenship Day in Kittitas County and encourage all residents to reaffirm their commitment to a strong adherence to the foundational principles put forth in the Constitution and laws for naturalization citizenship. Chairman Osiadacz seconded. Motion carried 2-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wright moved to approve the Agenda, as amended. Commissioner Wachsmith seconded. Motion carried 2-0.

APPROVED
9-20-22

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
06/01/2022	Sheriff's Study Session - Cancelled
06/16/2022	Board of Health
08/08/2022	Public Works Study Session
08/08/2022	CDS Study Session - Cancelled
08/09/2022	HR Study Session
08/09/2022	Solid Waste and Maintenance Study Session
08/15/2022	Office Admin
08/15/2022	Monthly Check-In with Phil Backlund
08/16/2022	Agenda
08/16/2022	2:00 P.M. Public Hearing
08/16/2022	Collective Bargaining - Closed Session
08/18/2022	Executive Session
08/22/2022	Public Works Study Session
08/23/2022	HR Study Session
08/23/2022	Department of Public Defense Discussion
08/23/2022	Strategic Planning
08/24/2022	Public Health Study Session
08/29/2022	Office Admin
08/30/2022	DLR Group
09/05/2022	Office Admin - Cancelled

RESOLUTION 2022-167

RECOGNITION OF SERVICE

COMMISSIONERS

Approve Resolution No. 2022-167, Authorizing Recognition of Employees or Elected Officials Leaving Service with Kittitas County.

RESOLUTION 2022-168

OPIOID LITIGATION

PROSECUTOR

Approve Resolution No. 2022-168, Authorizing the Chairman's Signature on an Opioid Litigation Allocation Agreement.

CERTIFICATION

PUBLIC WORKS TRUST FUND LOAN

SOLID WASTE

Approve an Applicant Certification for the Kittitas County Solid Waste Department to Apply for the Washington State Public Works Board for a low-interest loan for an eligible project.

Approve Amendment No. 6 to the 2022-2024 Consolidated Contract between the Department of Health and the Kittitas County Public Health Department, increasing the amount by \$1,018,000.00 for a revised maximum amount of \$4,113,724.00, effective January 1, 2022, through December 31, 2022.

AGREEMENT

FISH COMMUNITY FOOD BANK

PUBLIC HEALTH

Approve an Agreement between Kittitas County and FISH Community Food Bank, to provide COVID-19 Outside of Home Prepared Meal Delivery, beginning August 1, 2022, through August 1, 2023.

AGREEMENT

FISH COMMUNITY FOOD BANK

PUBLIC HEALTH

Approve an Agreement between Kittitas County and FISH Community Food Bank, to provide COVID-19 In Home Prepared Meal Delivery, beginning August 1, 2022, through August 1, 2023.

RESOLUTION 2022-169

CHANGE IN OFFICE HOURS

PUBLIC HEALTH

Approve Resolution No. 2022-169, Adopting a Change of Office Hours at the Kittitas County Public Health Department, from 8:00 a.m. to 4:00 p.m. Monday through Friday, effective October 1, 2022.

RESOLUTION 2022-170

SNOQUALMIE PASS DEVELOPMENT

PUBLIC WORKS

Approve Resolution No. 2022-170, Authorizing a Traffic Safety Planning Grant "Safe streets and Roads for All" Supporting Snoqualmie Pass Development.

REQUEST FOR QUALIFICATIONS

BOWERS FIELD AIRPORT CIP

PUBLIC WORKS

Approve a Request for a Statement of Qualifications for Consulting Services related to Civil Engineering Design/Construction Support and Aviation Planning Services Implementing the 2023-2027 Bowers Field Airport Capital Improvement Plan, to be accepted until October 14, 2022, at 10:00 a.m. at 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST FOR QUALIFICATIONS

PROFESSIONAL SERVICES

PUBLIC WORKS

Approve a Request for a Statement of Qualifications for Consulting Services relating to Professional Civil, Structural, and Construction Engineering Services; Environmental Permitting Services; Geotechnical Engineering and Testing Services; Hydraulic and Hydrology Services; Transportation Planning Services; and Public Outreach Services, to be accepted until October 14, 2022, at 10:00 a.m. at 411 N. Ruby Street,

Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

SURPLUS EQUIPMENT

PUBLIC WORKS

Approve Setting a Public Hearing to consider Declaring Equipment Surplus to the County's needs and to authorize disposal of the same in accordance with RCW 36.34.080, to be held on Tuesday September 20, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

AMEND COUNTY CODE 2.48

PUBLIC WORKS

Approve Setting a Public Hearing to consider Amending Kittitas County Code Chapter 2.48 - Emergency Management, to be held on Tuesday September 20, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2022-171

FAUST ROAD BRIDGE

PUBLIC WORKS

Approve Resolution No. 2022-171, Authorizing the Chair's Signature on the Local Agency Federal Aid Project Prospectus Engineering Phase for the Faust Road Bridge #88212 Over the Town Ditch Replacement Project CRP 316-22.

RESOLUTION 2022-172

COOKE CANYON ROAD BRIDGE

PUBLIC WORKS

Approve Resolution No. 2022-172, Authorizing the Chair's Signature on the Local Agency Federal Aid Project Prospectus Engineering Phase for the Cooke Canyon Road Bridge #80181 Over the Hiline Canal Replacement Project CRP 315-22.

LETTER

SAGE PARK - DEPT OF ECOLOGY

PUBLIC WORKS

Approve a Letter to Sage Park, Director of the Washington State Department of Ecology Central Region, conveying appreciation for assistance received from the agency in the rehabilitation of the Thorp Bridge project crossing the Yakima River.

RESOLUTION 2022-173

EXECUTIVE MGMT ADVISORY COMMITTEE

COMMISSIONERS

Approve Resolution No. 2022-173, Forming a County Executive Management Advisory Committee, to include One Kittitas County Commissioner, Two Kittitas County Elected Officials, Two Kittitas County Department Heads, Kittitas County Budget & Finance Manager, One Citizen Participant Appointed from each County Commissioner District (Three total), and one at-large citizen participant, all for a one-year term.

Approve Resolution No. 2022-174, Relieving the County Executive Management Advisory Committee of Locally Imposed Open Public Meetings Act codified in RCW Chapter 42.30 (OPMA) Requirements.

AGREEMENT

WA STATE ASSOCIATION OF COUNTIES

COMMISSIONERS

Approve an Agreement between Kittitas County and the Washington State Association of Counties, in the amount of \$15,000.00, to analyze and develop a proposal of a role of a County Administrator and submit its findings and recommendations by April 30, 2023.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS

Theresa Plue questioned the process of advertising of the County Administrator Committee. She felt their meetings should be conducted in open public meetings and not behind closed doors and hoped they would have a transparent process, so they are aware of what the citizens of Kittitas County want them to do.

BOARD DISCUSSION/DECISION ITEMS - NONE

EXECUTIVE SESSION - N/A


ADJOURNMENT

The meeting was concluded at 10:38 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman